



GRADUATE CERTIFICATE IN NEW MEDIA COMPOSING & TEACHING CHECKLIST

Requirement:	What counts?		Checklist:		Completion date:
Professional Development Hours (10 required)	<ul style="list-style-type: none"> - <i>Workshops</i> sponsored by the New Media Writing Studio or - <i>Outside programs</i> that provide opportunities to develop new media composing or teaching skills or - <i>Hours logged</i> while learning new software and programs related to new media production. <p>(Record the dates and times of these events.)</p>		1.)		
			2.)		
			3.)		
			4.)		
			5.)		
			6.)		
			7.)		
			8.)		
			9.)		
			10.)		
	By you	At least two different new media tools or modes that you use(d) in the classroom with a brief	By you	1.)	

Examples of Teaching-Related Work		description of context. One example may be collaborative.		2.)	
	By students	At least two student pieces made from at least two different new media tools or modes with an explanation of the assignment and blank evaluation rubric or teacher reflection on evaluation.	By students	1.)	
				2.)	
Examples of Scholarly Work	Feature at least two different new media tools or modes (audio, video, web design beyond the portfolio, presentation design, etc.) and a brief description of context for each. One example may be collaborative.		1.)		
			2.)		
Service to the Community	One example of service to the community (TCU, surrounding community or professional organization) that fosters new media composing or teaching. Evidence of community service should include some new media component and a brief description of context.				
CV	Designed for reading online, featuring a link to a PDF version.				
Letter of Submission	Addressed to the ICCE Advisory Committee that introduces the portfolio, explains how the requirements have been met, and reflects on how the portfolio demonstrates the use of new media for teaching, scholarship, and service.				